

**Project: "ICT" - A WAY TO IMPROVE THE SKILLS FOR THE YOUNG ENTREPRENEURS**

## MEETING MINUTE

Project: ICTWAY 2003		Activity: Follow-up visit, Training in commercialisation of technologies & Fives steering meeting
No.: 5	Data: 08.11.2004	Hour: 17:00

<b>Participants:</b>	
<b>CDIMM MARAMURES:</b>	Radu BIG, Mirel MIHALI,
<b>BIIC Harghita:</b>	Berta BENEDEK; Marta KOVACS
<b>TIG USA:</b>	Norman KADERLAN; Steve NICOLS;
<b>CBE Bucharest:</b>	Cezar SCARLAT,
<b>UEFISCSU:</b>	

<p><b>Subjects:</b></p> <p>The main activities implemented in the fives quarter (Q6) were the Training for SMEs delivering, the follow-up visit no 2 and the second training on commercialisation of technologies held in Baia Mare.</p> <p>The topics for the steering meeting are presented below.</p> <ol style="list-style-type: none"> <li>1. Project revision <ul style="list-style-type: none"> <li><input type="checkbox"/> Implemented activities</li> <li><input type="checkbox"/> Project results (preliminary evaluation)</li> <li><input type="checkbox"/> Ongoing activities</li> <li><input type="checkbox"/> Planned results</li> </ul> </li> <li>2. Follow-up visit in Romania <ul style="list-style-type: none"> <li><input type="checkbox"/> Brief presentation (TIG)</li> <li><input type="checkbox"/> Comments from partners</li> </ul> </li> <li>3. Planned activities for next 6 months <ul style="list-style-type: none"> <li><input type="checkbox"/> Objective 1: <ul style="list-style-type: none"> <li>➤ Preparing second follow-up visit;</li> <li>➤ Preparing the evaluation meeting in Austin;</li> </ul> </li> <li><input type="checkbox"/> Objective 2: <ul style="list-style-type: none"> <li>➤ Preparing reviewing existing resources in Romania</li> </ul> </li> <li><input type="checkbox"/> Objective 3: <ul style="list-style-type: none"> <li>➤ Assistance for SMEs</li> <li>➤ Networking (local meetings, seminars) – continuing</li> <li>➤ Dissemination (ICTWAY site at <a href="http://ict.cdimm.org">http://ict.cdimm.org</a>)</li> <li>➤ Workshop preparing</li> </ul> </li> <li><input type="checkbox"/> Planned results and deliverables</li> </ul> </li> <li>4. Next report (Final report 18 months) <ul style="list-style-type: none"> <li><input type="checkbox"/> Technical issues</li> <li><input type="checkbox"/> Preliminary financial issues</li> </ul> </li> <li>5. Other problems from partners</li> </ol>
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<p><b>Conclusions:</b></p> <p>The follow-up visit and evaluation was conducted by TIG representatives and were focussed on the main subjects of the ICTWAY 2003 project, and lessons learned during the project implementation.</p> <p>The training on commercialisation of technologies was excellent organised by CDIMM Maramures in Baia Mare. The trainers selected by TIG USA delivered an attractive seminar, well received by participants.</p> <p>The training manual an methodology are ready to be used during next phase, for project dissemination.</p> <p>Next mile stones:</p> <ul style="list-style-type: none"> <li>➤ Workshops for dissemination</li> <li>➤ Evaluation meeting in Austin (14 – 24 April 2005)</li> <li>➤ Preparing the networking meetings (January - May 2005)</li> <li>➤ Preparing the Q6 report</li> </ul>
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<b>Problems to be solved:</b>	<b>Responsible:</b>	<b>Deadline:</b>
Information on existing BICs in Romania	Norman KADERLAN Radu BIG Berta BENEDEK Cezar SCARLAT Adrian CURAJ	January 2005
Workshops for dissemination	Radu BIG Berta BENEDEK	Jan.-May 2005
Evaluation meeting in Austin (14 – 24 April 2005)	Norman KADERLAN Radu BIG Berta BENEDEK Cezar SCARLAT Adrian CURAJ	April 2005
Networking meetings with local organisations	Radu BIG Berta BENEDEK Cezar SCARLAT	Jan.-May 2005
Preparing the 18 month report (technical and financial) as well as the planned deliverables	Radu BIG	30 Dec. 2004

<b>Next meeting:</b>		
<b>No.: 6</b>	<b>Data: April 2005</b>	<b>Hour:</b>

Prepared by

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 Radu BIG  
 General project manager